

**TEMPORARY USE
REGULATIONS AND CHECKLIST
SPECIAL EVENT OUTDOOR**

REGULATIONS:

§25.23 SPECIAL EVENT, OUTDOOR, TEMPORARY USE

25.23.01 Special Outdoor Events shall only be permitted in the zoning districts as per *Appendix A: Schedule of Uses*, such Uses shall be allowed only as a Temporary Use, requiring a Temporary Use Permit.

25.23.02 Areas designated for Special Outdoor Events shall not be located within nor encroach upon:

- A. A minimum required setback yard;
- B. Any drainage easement;
- C. A fire lane;
- D. A maneuvering aisle.

25.23.03 Special Outdoor Events may be located within parking areas, provided:

- A. It does not interfere with pedestrian or vehicular access or parking.
- B. It does not create a visibility obstruction to moving vehicles within a parking lot.
- C. The site has adequate on and off-street parking for patrons of the Special Event as determined by the Director.

25.23.04 Duration of Special Events shall not exceed five (5) days per event. The Director may provide for a five (5) day extension.

25.23.05 Signs for Special Outdoor Events shall be prohibited except as prohibited by *Section 25.07.03-06: Signage for Temporary Uses* and *Section 25.07.04-01: Street Banners for Civic Events* of this Ordinance.

APPLICATION REVIEWED BY: _____

TEMPORARY USE FEE: _____

VALID UNTIL: _____

SIGN PERMIT FEE: _____

SITE INSPECTION FEE: _____

TOTAL DUE: _____

NOTES:



CITY OF CARMEL / CLAY TOWNSHIP

PHONE: 317-571-2444

FAX: 317-571-2999

Permit # _____

**TEMPORARY USE APPLICATION
SPECIAL EVENT OUTDOOR**

APPLICANT INFORMATION

APPLICANT

NAME: _____ **PHONE:** _____ **FAX:** _____

APPLICANT

ADDRESS: _____ **CITY:** _____ **STATE:** _____ **ZIP** _____

PROPERTY OWNER

NAME: _____ **PHONE:** _____

PROPERTY OWNER

ADDRESS: _____ **CITY:** _____ **STATE** _____ **ZIP** _____

TEMPORARY USE INFORMATION

NAME OF

BUSINESS/ORGANIZATION: _____

ADDRESS OF TEMPORARY USE _____

DATES OF PROPOSED USE: _____ **HOURS OF OPERATION:** _____

DECIPTION OF TEMPORARY USE: _____

WILL A TEMPORARY STRUCTURE BE REQUIRED? YES _____ **NO** _____

IF SO, WHAT TYPE?(PLEASE INDICATE SIZE AND MODBILE UNIT CERTIFICATE#) _____

CERTIFICATION AND NOTICE OF INTENT TO COMPLY

I HEREBY CERTIFY THAT I HAVE THE AUTHORITY TO MAKE THE FOREGOING APPLICATION, THAT THE APPLICATION AND PLANS FILED WITH THE APPLICATION ARE CORRECT, AND THAT THE OPERATION AND CODUCT OF THE TEMPORARY USE WILL CONFROM TO THE REGULATIONS OF THE CARMEL ZONING ORDINANCE. FAILURE TO COMPLY WITH THE TERMS AND CONDITIONS OF THIS PERMIT MAY RESULT IN A CITATION AND ADDITIONAL FEES.

SIGNATURE OF APPLICANT(REQUIRED) DATE

SIGNATURE OF PROPERTY OWNER (REQUIRED) DATE